



## 2023 Scholarship Application

**Scholarships of \$500 to \$2,000 will be awarded in the following fields:**

Engineering (Aerospace, Chemical, Civil, Construction, Electrical, Environmental, Geotechnical, Mechanical, Structural or related field), and Land Surveying

**The City of San Diego  
Engineering & Capital Projects (E&CP) Department  
&  
American Council of Engineering Companies  
California, San Diego Chapter (ACEC-SD)**

### **Undergraduate Application Criteria**

Applicants must be attending a community college or university within the City of San Diego and have a declared major in one of the following fields: aerospace, chemical, civil, construction, electrical, environmental, geotechnical, mechanical, structural, or related field, or land surveying. The university must be an ABET and/or ACCE accredited institution (not required for community colleges). The applicant must have a minimum grade point average of 2.5 for consideration of this scholarship. Transcripts are required and must show courses taken in any of the following fields: Chemistry, Computer Aided Design, Math, Physics, Surveying, or closely related topics. College freshmen who have not received any grades in college can submit proof of enrollment in college courses, as well as their high school transcripts that show a minimum cumulative GPA of at least 3.0.

**Deadline: Applications must be submitted by 11:59 PM PDT September 7<sup>th</sup>, 2023.**

## A. Eligibility

Applicant must meet the following to be eligible to apply for this scholarship:

1. Be a college-level freshman, sophomore, junior, or senior attending a community college or university within the City of San Diego (students who have not yet graduated high school as of August 2023 may be eligible for the High School Application).
2. Have a minimum 2.5 GPA for college coursework. For college freshmen who have not yet received any grades, have a minimum 3.0 GPA for high school coursework.
3. Enrolled in a minimum of 12 units per term (semester or quarter) OR enrolled in 6+ units and work a minimum of 15 hours per week (must submit proof of college enrollment and proof of work).
4. Pursuing a degree in the fields of aerospace, chemical, civil, construction, electrical, environmental, geotechnical, mechanical or structural engineering, or demonstrating enrollment in an accredited institution taking land surveying courses for the purpose of pursuing a position in land surveying.

The following individuals are not eligible to apply:

1. Current or previous City of San Diego employees.
2. Immediate family members of the current City of San Diego Engineering & Capital Projects Scholarship Committee selection panel and the City of San Diego Engineering & Capital Projects Engineering management team (i.e. daughter, son, sister, brother).
3. Prior recipients of this scholarship.

## B. Requirements

1. Applicant is responsible for ensuring that all the following items are submitted as **one packet** by 11:59 PM PDT on September 7<sup>th</sup>, 2023:
  - a. Completed and signed application.
  - b. One Personal Reference Sheet: Completed by a school faculty member, counselor, work supervisor, community representative, or other person not directly related to the applicant.
  - c. Transcripts showing grades, courses, and declared major (unofficial copy is acceptable). College freshmen who have not yet received any grades in college must submit proof of enrollment and high school transcripts.
  - d. If you're using work experience to qualify for the scholarship, attach proof of employment and hours worked per week.
  - e. **Optional:** If you've submitted a FAFSA form and wish to provide proof of financial need, attach your Estimated Family Contribution.
2. Incomplete applications **will not** be considered.
3. Students should be available to attend the award ceremony at 5 PM on October 13<sup>th</sup>, 2023.

## C. Awards

1. Scholarships will be between \$500 and \$2,000 per student (dollar amount of individual awards will depend upon review of each application).
2. Applications will be reviewed by the E&CP/ACEC-SD Scholarship Committee, with consideration of the completeness, organization, and content of the application packet, applicant's grades, description of extracurricular activities and employment experience, reference form, and quality of short essays.
3. Scholarship recipients will be contacted in early Fall of 2023.

## D. Application

1. Send complete application packet electronically via email no later than 11:59 PM PDT on September 7<sup>th</sup>, 2023 to: [DAdelphia@sandiego.gov](mailto:DAdelphia@sandiego.gov).

For additional information and/or copies of this application, please email Dakota Adelpia at: [DAdelphia@sandiego.gov](mailto:DAdelphia@sandiego.gov).



## 2023 Scholarship Undergraduate Application

**Applicants:** Please complete **ALL** sections of this application. Type or print using black ink. Write "N/A" if a question does not apply. Read all the application criteria prior to completing this form. Incomplete applications will not be considered. Appearance and completeness of application will be considered during evaluation.

Submit complete application packet electronically via email no later than 11:59 PM PDT on September 7<sup>th</sup>, 2023 to:  
[DAdelphia@sandiego.gov](mailto:DAdelphia@sandiego.gov)

### I. Personal Information

A. Applicant Name \_\_\_\_\_  
Last First Middle

B. Address \_\_\_\_\_  
Number & Street City State Zip Code

C. Telephone Number \_\_\_\_\_

D. Email Address \_\_\_\_\_

E. If applicant is under 18:  
1. Parent or Legal Guardian's Name \_\_\_\_\_  
2. Address (if different than B above) \_\_\_\_\_

F. Alternate Contact \_\_\_\_\_  
(optional) Name Telephone Number

G. Optional: If you've submitted a Free Application for Federal Student Aid (FAFSA) form, provide the Estimated Family Contribution (EFC) number found on your Student Aid Report (SAR). Attach proof of EFC in this application packet. **If you have not submitted the FAFSA, or don't wish to provide this information, please write N/A.**

\_\_\_\_\_  
EFC

**II. Scholastic Information**

A. Provide names, city, and state of community colleges and/or universities you have attended or are currently attending, **beginning with the most recent first**. Indicate month and year of graduation.

	<u>Institution</u>	<u>Attendance (from/to)</u>	<u>Major</u>	<u>Date of Graduation/Anticipated Graduation</u>
1.	_____			
	Check one:	<input type="checkbox"/> 2 Year Program	<input type="checkbox"/> 4 / 5 Year Program	
2.	_____			
	Check one:	<input type="checkbox"/> 2 Year Program	<input type="checkbox"/> 4 / 5 Year Program	
3.	_____			
	Check one:	<input type="checkbox"/> 2 Year Program	<input type="checkbox"/> 4 / 5 Year Program	

B. Current status:  Freshman  Sophomore  Junior  Senior

C. Specify overall **cumulative GPA** \_\_\_\_\_; and attach a copy of transcripts from schools attended.

**III. Work History and Extra-Curricular Activities**

Please list the hours you spend on each activity per month.

Volunteer Activities: \_\_\_\_\_ hours/month

Student Activities: \_\_\_\_\_ hours/month

Employment: \_\_\_\_\_ hours/month

Athletics: \_\_\_\_\_ hours/month

A. On a separate page, please describe the extracurricular activities in which you have participated while attending school, for example:

- Student activities (student government, National Honor Society, etc.)
- Volunteer activities (community organizations, etc.)
- Professional Organizations (ASCE, APWA, etc.)
- Athletics

B. On a separate page, list all work experience, including (at minimum) the following information:

- Company Name and Location
- Your Position/Title
- Employment Timeframe (From/To)
- Hours Worked Per Week
- Supervisor’s Name and Telephone Number
- Duties and Responsibilities

**If employment is being used to qualify for this scholarship, attach proof including hours worked per week.**

**IV. Short Essay Questions**

On a separate page, answer the following questions:

1. What inspired you to pursue a career in engineering or land surveying?
2. Describe adversity or personal challenges you have faced (or are currently facing) that make you a good candidate for this scholarship.

Optional: Is there anything else you'd like to share with the scholarship selection committee?

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**V. Applicant Signature**

I agree that the application and all attachments may be used for the purpose of evaluation by the City of San Diego Engineering & Capital Projects Department / American Council of Engineering Companies - San Diego Chapter Scholarship Committee.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

How did you hear about this scholarship?

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**Note: This form must be completed and turned in with your application. The form must be completed by a school faculty member, counselor, work supervisor, community representative, or other person not directly related to the applicant.**

**2023 Undergraduate Scholarship Application  
Personal Reference Sheet**

Name of Student \_\_\_\_\_  
Last First Middle

You have been included as a reference by the student shown above. The student is applying for a scholarship from the City of San Diego Engineering & Capital Projects Department Engineering and the American Council of Engineering Companies - San Diego Chapter. Your evaluation is important to us in considering this application. **Please complete this form (type or print using black ink) and return it to the student.**

Name of Evaluator: \_\_\_\_\_ Position: \_\_\_\_\_

Firm / Institution: \_\_\_\_\_

Nature of your relationship with the applicant: \_\_\_\_\_

\_\_\_\_\_ Tel: ( ) \_\_\_\_\_

Email: \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

Please describe why you feel this applicant is deserving of this scholarship:

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_